Accessible Privacy Notice
(for Children and Others)

We ask you to give us some information about you (like your name and contact details) so we keep in touch with you. It also means we can offer you help if you need it. We are allowed to use your personal information but we have to let you know the kind of things we will use it for.

We may use your personal information to tell you about the Church and the things we are doing which might interest you. We may also use it to offer you help. If we help you, the Church may keep a note of what was done and why. This information will not be given to anyone outside the fellowship without your permission, unless the law says we have to give it to them.

If you visit our website, we may get some personal information about you and the device you are using. But we will only use that to make our website work better and to work out things like how many people visit our website each day.

We will do our best to keep your personal information safe and won't pass it on to anyone outside the Church apart from NHS Test and Trace unless they are doing something for us or the law says we have to give it to them. Sometimes we will store your personal information on a computer system and sometimes we will keep it on paper.

If you stop attending the Church, we will delete your personal information after about two years unless you ask us to keep it or unless we have a good reason to keep it.

If you regularly come to our Sunday worship services, we would like to include your personal information in our Fellowship Book. Please let us know if that is not OK. You can ask for your details to be changed or removed from the Fellowship Book at any time.

You have the right to ask to see any information we hold about you. Just ask Colin Hicks (our Data Protection Coordinator – 0208 977 8000 email: colin@teddingtonbaptist.org.uk). You also have the right to ask for information we hold about you to be changed or deleted.

If you want to know anything more about this or if you are concerned about the way your information is being handled please speak to our Data Protection Coordinator. If you are unhappy with what he says or does, you can take your complaint to the Leadership Team and to the Information Commissioner's Office.

This is a simplified version of our Privacy Notice for Individuals which can be read in full on our website.

Approved by the Leadership Team
6 July 2020